

CONSTITUTION

ARTICLE I

1. The name of this organization is the Columbus State University History and Geography Club.
2. Its purpose is to encourage interest, discussion, and increased knowledge among its members and University student body concerning history, geography and current events.

ARTICLE II

1. Every student who is currently enrolled under any status at Columbus State University is eligible for membership.
1. All members are eligible to vote and hold office.

ARTICLE III

1. The officers are a President, a Vice-President, a Secretary, a Treasurer, an SGA Representative, and at least one alternate.
1. The duties of the President are to keep order, public relations, and all other duties associated with the office.
3. The duties of the Vice-President include ensuring that the Secretary and the Treasurer are carrying out their duties and completing tasks, checking publicity, public relations and all other duties associated with the office.
4. The duties of the Secretary include organizing the monthly calendars, reserving the room for meetings, publicity, posting email to members, and all other duties associated with the office.
5. The duties of the Treasurer include purchasing, recording orders, coordinating with the committee and the faculty advisor for all expenditures, the Treasury brief, and all other duties associated with the office.
6. The duties of the SGA Representative include going to all SGA meetings and reporting back to the History and Geography Club on events taking place at Columbus State University, and all other duties associated with the office.
7. The duties of the SGA Alternate Representative include taking the place of the SGA representative when unable to attend, staying in contact with the SGA Representative, and all other duties associated with the office.
8. These officers constitute the Executive Committee. The Vice-President is chairman of the Executive Committee.
9. The Executive Committee has all the powers of the Association in the intervals between meetings. This Committee will meet on call of its chairman.
10. All Committee members are expected to attend meetings and sponsored events on a regular basis.
11. Elections will be held annually or as soon as practical following a vacancy in a particular office. Candidates will be nominated from the floor. If there is more than one candidate for a vacancy, the office will be filled by written ballot. The candidate receiving the largest number of votes is elected.
12. Each candidate assumes office immediately following the results of the election. He or she serves until his or her successor is installed.

ARTICLE IV

1. Regular meetings will be held on dates fixed by the Executive Committee. The Secretary will notify every member of the date and place of the next meeting, such notices being made at least one week prior to the scheduled meeting date.

1. Special meetings will be held on call of the President.

ARTICLE V

1. There will be no charge of dues to members.

ARTICLE VI

1. This Constitution may be amended by the affirmative vote of the two thirds of the members in attendance at a meeting, provided that no vote will be taken on the proposal to amend the Constitution unless notice was given in advance.